



TRANSITIONS OF PA BOARD OF DIRECTORS MEETING MINUTES
 Remote Meeting Held via Zoom
 April 27, 2021

MINUTES COMPILED AND SUBMITTED BY: Aquene Prindle, Fiscal and Operations Administrator

NOTE: All attachments and reports are on file with the Secretary.

ATTENDANCE: P = PRESENT IN PERSON C = ON CONFERENCE CALL A = ABSENT L = ON LEAVE

	BOARD MEMBER		BOARD MEMBER		BOARD MEMBER
P	Amy Gronlund, President	P	Christine Dotterer	A	Stacy Richards
P	D. Toni Byrd, Vice-President	P	Harvey Edwards	A	Sherri Rippon
P	Ed Sigl, Treasurer	A	Marsha Lemons	A	Linda Treese
A	Mary Louise Schweikert, Secretary	P	Tamara Normington	L	Mark Wolfberg
P	Mae-Ling Kranz, CEO	P	Helen Nunn		
P	Kendra Aucker	A	Jacquelyn Paul		
A	Rob Cook	P	Stacey Pearson-Wharton		

STAFF PRESENT: Lisa Eroh, Outreach Coordinator
 Shannon Fisher, Counseling/Advocacy Coordinator
 Heather Harris, Housing Coordinator
 Heather Over, Grants and Compliance Director
 Aquene Prindle, Fiscal and Operations Administrator
 Shayna Schreck, Family Justice Center Coordinator
 Tara Ulrich, Programs Director

AGENDA ITEM/SUBJECT	DISCUSSION SUMMARY	ACTION & REQUIRED FOLLOW-UP
CALL TO ORDER (Amy Gronlund)	The meeting was called to order at 7:05 P.M. by Board President, Amy Gronlund.	
ROLL CALL	Amy Gronlund, President, took roll call.	
SECRETARY'S REPORT (Amy Gronlund) Approval of Minutes from 03/23/2021 TREASURER'S REPORT (Ed Sigl, Mae-Ling Kranz)	<p>The meeting began with attendees breaking into small groups to practice Transitions' Elevator Speech, which was previously distributed via email. This exercise was intended to provide board members with familiarity and comfort in sharing a succinct description of Transitions' services and why those services are important to both themselves and to the community.</p> <p>Minutes were previously distributed.</p> <p>Ed presented the 03/31/2021 Financial Summary PowerPoint.</p> <ul style="list-style-type: none"> • Salary and benefits are below budget due to open positions. • Cash is showing a \$28,000 loss vs. budget of \$47,000 profit for the month of March. • Total income is at about 53% of what was budgeted for the entire year for first 9 months of the year. 	<p><u>Motion by Toni Byrd:</u> To accept the Minutes of March 23, 2021 board meeting as presented. <u>Seconded by Chris Dotterer.</u> <u>Motion carried.</u></p> <p><u>Motion by Kendra Aucker:</u> To accept the Treasurer's Report as presented. <u>Seconded by Toni Byrd.</u> <u>Motion carried.</u></p>

CEO/AGENCY REPORTS
(Mae-Ling Kranz)

- Overall, Transitions shows a very strong Balance Sheet.
- The Vanguard account is strong and growing at a good rate.
- Both revenues and expenses are less than what was budgeted at the beginning of the year.

CEO and Agency reports for March, 2021, were distributed to the Board previously. Mae-Ling highlighted that:

- Staff is slowly preparing for being able to come back to work in-person.
- Overall fundraising goals for donations and individual contributions has exceeded what was hoped for the year.
- Auction preparations are going well.
- The Team has gotten a lot of information into the community for Sexual Assault Awareness Month through various methods of social media and posters.
- Non-mailing postcards for the Auction have been printed. These cards are to be distributed throughout the communities to advertise and raise awareness of the upcoming Auction.

Members should read the CEO/Agency reports and contact Mae-Ling with any questions.

<p>STANDING COMMITTEE REPORTS</p> <p>Auction (Sherri Rippon)</p> <p>Development/Public Relations (Marsha Lemons)</p> <p>Finance (Ed Sigl, Mae-Ling Kranz)</p> <p>TIAC (Toni Byrd)</p> <p>Governance (Marsha Lemons)</p> <p>Board Recruitment</p>	<p>The auction will be a virtual event held on May 27, 2021. The silent auction will be live for one week prior to the night of the “live” virtual auction. The registration link for this event is live at Transitions’ website.</p> <p>There was nothing to add to the Development/Public Relations report submitted.</p> <ul style="list-style-type: none"> • A draft budget for FY21-22 will be presented in May. The board will vote on the budget in June. • Mae-Ling and Aquene will be meeting with Your Part Time Controller (YPTC) to discuss the next steps in getting them on board with us. It is the goal to be completely set up for YPTC’s support by July 1st. <p>There was nothing to add to the TIAC report submitted.</p> <p>Amy gave an overview of the people who have been nominated as prospects for board membership. A vote will take place in an upcoming meeting.</p>	<p>Members should read the Standing Committee reports and contact the Committee Chairperson with any questions.</p>
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<p>EXECUTIVE SESSION (Amy Gronlund)</p>	<p>Staff were excused from the meeting, and the Board adjourned into Executive session at 8:07 PM</p>	<p><u>Motion by Toni Byrd: To adjourn into Executive Session.</u> <u>Seconded by Tamara Normington.</u> <u>Motion carried</u></p> <p>The regular meeting of the Board resumed at 8:08 PM.</p>
<p>ADJOURNMENT</p>	<p>Amy Gronlund adjourned the meeting at 8:08 PM.</p>	

Transitions is a crisis center that provides advocacy, empowerment, and education to victims, survivors, families, and communities to end patterns of violence and abuse.